



**NAVAJO COUNTY**  
RFP NUMBER. F13-03-26  
Medical Health Services  
AMENDMENT #2 4/22/13

The following items are changes, clarifications or additional to the original RFP:

<b>RFP NUMBER:</b>	<b>F13-03-26</b>
<b>RFP DUE DATE:</b>	<b>May 24, 2013 3:00 P.M. LOCAL AZ TIME</b>
<b>PUBLIC BID OPENING DATE:</b>	<b>May 24, 2013 3:15 P.M. LOCAL AZ TIME</b>
<b>SUBMITTAL LOCATION:</b>	<b>Clerk of the Board of Supervisor's Office 100 East Code Talkers Drive Holbrook, Arizona 86025</b>

**Medical Services**

1. Contractor shall be available two days per week 4-5 hours per day.
2. Contractor shall provide telephone consultation 24/7 for emergencies and when no standing order exists to determine whether to treat or send to local emergency room for treatment.
3. Navajo County and contractor shall cooperate with backfill planning when regular provider is not available for on-site clinic.
4. Inmates who are provided service at the North Country clinic shall be billed at State Medicaid rates. Navajo County staff shall call ahead to make office visit appointments.
5. Contractor shall participate in discharge planning with inmates so they have follow up instructions once they are released from custody.
6. Annual staff training will be provided by Navajo County for those individuals who will be assigned to provide service at the jail facility.

**Rules, Regulations & Governance**

1. The County plans to seek NCCHC accreditation when the new jail medical facility is occupied. Contractor shall cooperate with Navajo County to achieve this goal.
2. The Contractor and Navajo County Jail Administration shall review the hours required to operate the on-site clinic on a periodic basis and shall plan for any increase or decrease in services hours provided by the Contractor.
3. On an annual basis the rate charged for the all-inclusive cost to provide on-site medical services at the jail will be reviewed and if required shall be renegotiated.

The new rate will be subject to mutual agreement and will be executed in writing by an amendment to the original contract.

## **Mental Health Services**

**The Contractor shall provide on-site comprehensive mental health services that are evidence-based and/or best practices including:**

1. Hours of services shall be agreed upon by jail staff and contractor.
2. Must be available for consultation 24 hours a day 7 days a week (off schedule hours be available by telephone).
3. Crisis and suicide intervention services, including suicide watches and mental health watches.
4. Mental health evaluations and assessments, including initial assessments upon intake/reception and classification, and ongoing assessments as needed by inmates.
5. Individual treatment plan development and periodic review.
6. Medication evaluation, administration and follow-up.
7. Release, discharge, re-entry, and transitional planning.
8. Consultation with medical, support, and custodial staff on treatment and programming concerns.
9. Annual staff training will be provided by Navajo County for those individuals who will be assigned to provide service at the jail facility.
10. The Contractor shall issue prescription drug orders and refill orders utilizing contracting company DEA number.
11. Contractor shall prescribe chemical/pharmaceutical controls/restraints.

## **Uniform Questionnaire**

6. Describe your firm's ability or plan to provide mental health services.

## Pricing Page

Delete pricing page from original RFP package and use pricing listed below.

Cost per hour to provide on-site (all inclusive) medical services\_\_\_\_\_.

Cost per hour to provide on-site (all inclusive) mental health services\_\_\_\_\_.

As your acknowledgement of receipt of Amendment #2 F13-03-26

Complete the information requested below, sign and date this coversheet and include with your RFP submittal.

\_\_\_\_\_  
Firm Name

\_\_\_\_\_  
Firm Designated Representative Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date